

AR 3260 Fees and Charges

The district shall not require any district student to pay any fees, deposits, or charges except as specifically authorized by law. (Education Code 49011; 5 CCR 350)

When approved by the Governing Board, the Superintendent or designee may impose a fee for the following:

1. Insurance for athletic team members, with an exemption for financial hardship. (Education Code 32221)
2. Insurance for medical or hospital service for students participating in field trips and excursions. (Education Code 35331)
3. Expenses of students' participation in a field trip or excursion within the state or to another state, the District of Columbia or a foreign country, as long as no student is prohibited from making the field trip due to lack of funds. (Education Code 35330)
4. Student fingerprinting program, as long as the fee does not exceed the actual costs associated with the program. (Education Code 32390)
5. School camp programs in outdoor science education, conservation education, or forestry operated pursuant to Education Code 8760-8774, provided that the fee is not mandatory and no student is denied the opportunity to participate for nonpayment of the fee. (Education Code 35335)
6. Reimbursement for the direct cost of materials provided by the district to a student for the fabrication of nonperishable personal property the student will take home for his/her own possession and use, such as wood shop, art, or sewing projects kept by the student. (Education Code 17551)
7. Home-to-school transportation and transportation between regular, full-time day schools and regional occupational centers, programs, or classes, as long as the fee does not exceed the statewide average nonsubsidized cost per student, and an exemption is made for any student with a disability, or any student who is eligible for free or reduced-price meals, any student who is an English learner, or any student who is a foster youth. (Education Code 39807.5)
8. Transportation for students to and from their places of employment in connection with any summer employment program for youth. (Education Code 39837)
9. Deposit for band instruments, music, uniforms and other regalia which school band members take on excursions to foreign countries. (Education Code 38120)
10. Eye safety devices worn in courses or activities involving the use of hazardous substances likely to cause injury to the eyes, when being sold to students and/or teachers or instructors to keep and at a price not to exceed the district's actual costs. (Education Code 32033)
11. Actual cost of furnishing copies of any student's records, except that no charge shall be made for furnishing up to two transcripts or two verifications of a former student's records or for reproducing records of a student with a disability when the cost would effectively prevent the parent/guardian from exercising the right to receive the copies. (Education Code 49065, 56504)

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12. Actual costs of duplication for reproduction of the prospectus of school curriculum for copies of public records. (Education Code 49091.14; Government Code 6253)
13. Food sold at school, subject to the California Universal Meals Program, free and reduced price meal program eligibility and other restrictions specified in law. (Education Code 38084, 49501.5)
14. As allowed in law, replacement cost or reimbursement for lost or willfully damaged district books, supplies, or property, or for district property loaned to a student that he/she fails to return. (Education Code 19910-19911, 48904)
15. Tuition for district school attendance by an out-of-state and out-of-country resident. (Education Code 48050, 48052, 52613; 8 USC 1184)
16. Preschool and child care and development services, in accordance with the fee schedule established by the Superintendent of Public Instruction, unless the family qualifies for subsidized services or the program is exempt from fees by law. (Education Code 8211, 8213, 8252-8254)
17. Physical education uniforms as long as the design and color are of a type sold for general wear outside of the school.
18. Non-sufficient fund charge for checks passed on insufficient funds.

(California Civil Code 1719 provides that any person who passes a check on insufficient funds shall be liable to payee for the amount of the check and a service charge payable to the payee for an amount not to exceed \$25 for the first check passed on insufficient funds and in amount not to exceed \$35 for each subsequent check to that payee.)

Collection of Debt

Before pursuing payment of any debt that has accumulated from unpaid permissible fees, the Superintendent or designee shall provide an itemized invoice for any amount owed by the parent/guardian on behalf of the student or former student. The invoice shall reference district policies related to debt collection and the rights established pursuant to Education Code 49014 and 49557.5. For each payment received, the district shall provide a receipt to the parent/guardian. (Education Code 49014)

Board Approved:

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